



Yardley Primary School

Harvey Road, Yardley, Birmingham, B26 1TD

Email: enquiry@yardleyschool.com

Tel: 0121 464 3235

Head Teacher: Mrs G. Lawson-Mills (née Moore)

Wednesday 4th November 2020

Dear Year 5 parent

As you know, due to the COVID-19 restrictions, last year's Y4 residential did not go ahead. We are aware that many of you had made payments for the trip.

It is still our clear intention to ensure that your child's year group get this residential opportunity but with the new restrictions and the ongoing situation around COVID-19 mean it is very difficult to know when this residential will be able to go ahead.

If you wish to leave your payment for when this residential visit can go ahead, we will keep your child's name on the list. However, if you would like to have a refund then we can happily facilitate that for you.

Should you wish to have a refund, **please email enquiry@yardleyschool.com ensuring you state the name of your child and their current class, the name of the person that you want the cheque made payable to and confirming the address that you want the cheque sent to.**

Please email by **no later than Friday 20th November** if you would like to receive this before the Christmas break as it takes some significant time to process the cheques and send them out. Any requests made for a refund after this date mean that payment cannot be guaranteed before the Christmas break.

Regards

Mrs R Sale

School Business Manager

